



Goodwill Houston Volunteer Consent Forms

Thank you for your interest in volunteering with Goodwill Industries of Houston. All information on this form is strictly confidential. Please complete the information below.

BACKGROUND

To protect those we serve, Goodwill Industries of Houston volunteers must consent to a criminal background check. I hereby authorize Goodwill Industries of Houston, Inc. and its designated agents and representatives to conduct a comprehensive review of my background causing a consumer report and/or an investigative consumer report to be generated for volunteer services purpose. I hereby release Goodwill Industries of Houston, Inc. the Social Security Admin. and its agents, officials and representatives, including employees, officers and like personnel, both collectively and individually, from any and all liabilities for damages of whatever because of compliance with this authorization and request to release.

Signature: _____ **Date:** _____

VOLUNTEER WAIVER & RELEASE OF LIABILITY

I am aware that volunteering with Goodwill Industries of Houston involves risks of personal injury, property damage, and other risks associated with volunteer service. I understand that I will not be paid for my services as a volunteer. I understand that Goodwill Industries of Houston is not responsible or liable for my personal effects and property and that they will not provide lock up or security for any items. By my signature, for myself, my estate and my heirs, I release, discharge, indemnify and forever hold Goodwill Industries of Houston, its employees, and its Board of Directors harmless from any and all claims and causes of action arising from my participation as a volunteer and travel associated in addition to that. If I am unable to do so on my own because of an injury, I consent to the administration of first aid and other medical treatment in the event of an injury and agree to pay the costs of any such treatment.

Signature: _____ **Date:** _____

STANDARDS OF CONDUCT FOR VOLUNTEER

You are not required to attend an Orientation/ Training session, but you are required to read and fully understand the Standards of Conduct for Volunteer.

Goodwill takes a positive approach with employees and volunteers interacting. As you can imagine, we have experienced almost every kind of situation when it comes to employees and volunteers. Therefore, you must be aware of your responsibilities to the organization, its employees, and program participants.

Goodwill reserves the right to terminate your volunteer duties with or without warning or corrective action and with or without cause.

1. Please be courteous to Goodwill employees, customers, and other volunteers or community service workers. We practice The Golden Rule!
2. Please complete the assigned tasks. Refusal could result in termination.
3. Theft and stashing of Goodwill property will not be tolerated. **We have zero tolerance for theft.**
4. Please show up on time for your agreed shift or call if you are not going to make it. In addition, please leave the store at the end of your shift. **No loitering!**
5. Goodwill is a family-friendly environment. Please refrain from abusive language, profanity or improper behavior while on Goodwill premises.
6. We do not allow cell phone usage during your shift.
7. Dress appropriately for the type of work that you are performing. For safety reasons we require that you wear pants and closed-toe, closed-heel shoes, *i.e., tennis shoes, work boots, etc.* A red, blue, or gray t-shirt or polo is required — no writing or logos.
8. Visible tattoos of any kind are not allowed.
9. We work in a non-smoking, and drug and alcohol-free environment. No possession or consumption or being under the influence of alcohol, drugs, or controlled substances while on Goodwill premises.
10. Harassment of any kind, including sexual harassment, will not be tolerated. Violation of this policy will result in immediate termination.
11. Volunteers can **NEVER** shop or make purchases during working hours. Store volunteers can shop at their assigned store only on their days off. Managers must ring up all volunteers' purchases.

I understand the Standards of Conduct and agree to uphold myself to them.

Signature: _____ **Date:** _____